

Job Specification: Qualified Solicitor; Full time post, 34 hours per week Salary £35k per annum (pay review pending)

Temporary Post for 9 months with possible extension – Maternity Cover

Specification	Essential	Desirable
Qualifications	LLB Diploma Traineeship completed Scottish practising certificate Excellent communication skills written and verbal	Experience in housing law Experience in social welfare law
Experience	Working with vulnerable clients with vulnerable client casework managing full casework Court preparation and representation Tribunal preparation and representation Excellent time and case management; managing a full volume caseload in busy office environment Ability to communicate and negotiate with other professionals and organisations Working as part of a team, Working on own initiative	Advocating and assisting clients with issues with housing providers, landlords, mortgage lenders, statutory and voluntary agencies Civil Legal Aid experience Advice and Assistance experience Project Development Campaign work around, equality, discrimination, social justice and human rights Practical use of Case management system. Using Westlaw and Practical law Guardianships and Powers of Attorney
Knowledge and understanding	Homelessness and people affected by homelessness Homelessness and people affected by homelessness Current Glasgow City Council housing and homelessness policy Domestic Abuse (Protection) (Scotland) Act 2021 Equality Act 2010 Child protection legislation & duties including GIRFEC	Current Housing law, homelessness policy and practice & prevention & good practice protocols and procedures in Scotland & UK Current & proposed private Rented Sector legislation & Policy Adults with incapacity policy legislation & duties Child protection legislation & duties including GIRFEC Relevant social work legislation affecting the client group(s)

Govan Law Centre (GLC) has pioneered a co-ordinated and flexible, early intervention service which works in partnership with the local organisations and developed joint working initiatives with community, voluntary and statutory services to provide a personalised holistic service to clients who are under threat of homelessness.

We have developed and established our Rights Hubs assertive outreach model of service delivery which provide a tailored service direct to client's at the most appropriate point of contact by way of outreach surgeries based in organisations and agencies where vulnerable client attend and trust or will attend to present as homeless.

Other relevant work comes through referral pathways from other organisation and from other staff and solicitors

Along with office-based work we provide several community Rights Hubs based across the city attended on a weekly rotational basis with other staff members

You will be working across GLC project providing outreach support and legal advice and representation for vulnerable families; Prevention of Homelessness Rights. Other relevant work comes through referral pathways from other organisation and from other staff and solicitors.

Job Description: Solicitor: reporting to Mike Dailly, Principal Solicitor you will be expected to prepare and represent clients at Court or Tribunals. Challenge homelessness decisions, knowledge of the Equality Act 2010 to challenge decisions and instruct opinions and judicial reviews against Local Authorities and/or organisations.

Along with providing full and comprehensive legal advice including representation in court and tribunals representation at all levels, will provide service users in housing and homelessness policy and law, working with vulnerable clients. You will have clients in Private Rented accommodation, and social landlord Housing Association and rough sleeping. You will be working closely with the project coordinator, financial inclusion / capability officer and other solicitors to provide vulnerable women affected by homelessness and Govan Law Centre clients with legal advice and assistance.

The post entails the completion of Legal Aid applications where appropriate

You will be part of an established team of caseworkers and solicitors providing free, independent and confidential service for the client.

The post involves Joint and partnership working with other organisations and agencies and involves challenging decisions of other organisations and agencies on behalf of the client using the law, legal processes and policy to do it.

In terms of working for the client, and with regard to wider society, a strong sense of social justice and legal and human rights for the aforementioned issues is essential for the post. Govan law Centre is also a 'campaigning' organisation which seeks to influence political and policy change for the benefit of our clients and wider society

There is a 4-month probationary period in accordance with Govan Law Centre HR policy.